



Town of Grimesland Zoning Permit Application

Fee: \$100.00 Date Paid _____

PROJECT AND PROPERTY INFORMATION

Property address of the project: _____

Applicant name: _____ Telephone: _____

Email: _____ Tax Map Number(s): _____

Purpose of the permit: _____

Current use of the structure/site: _____ Proposed use of the structure/site _____

FOR NEW RESIDENTIAL OR COMMERCIAL STRUCTURES:

Description of proposed Structure: _____ Proposed building height: _____

FOR TEMPORARY USES (mobile food vendor, sales tent, trailer signs, grand-opening signs, etc.)

Duration of proposed use: _____

* Certificate of Occupancy (CO) will not be granted by Pitt County Government until any required sewer meter has been installed on the subject property.

Please note: A plot plan showing the proposed structure's location on the subject property is required, including temporary uses. All developments shall provide a sufficient number of parking spaces to accommodate the number of vehicles that ordinarily are likely to be attracted to the facility in question. For Short-Term Rentals, a plot plan showing the required off-street parking spaces is required.

Signature of Applicant/Date

Printed Name of Applicant

(If the application is not signed by the property owner, a written and signed statement by the property owner giving consent to the request must be submitted with the application.)

For Staff use only

Zoning District: _____

Minimum Required Setbacks: Front: _____ ft. Side: _____ ft. Rear: _____ ft.

Duration of project allowed (temporary uses): _____

Number of required parking spaces: _____

Sewer Meter Installation Form completed: Yes [] No []

Approved [] Denied []

Staff Comments: _____

Development Administrator: _____

Date _____

Please return the completed form to the Town of Grimesland, PO Box 147, Grimesland, NC 27837. Payment may be made over the phone by calling: 252-752-6337.

TOWN OF GRIMESLAND SEWER METER INSTALLATION FORM

No Certificate of Occupancy (CO) will be granted by Pitt County Government until any required sewer meter has been installed on the property listed below:

Property address of the project: _____

Please work with Town of Grimesland Public Works staff to arrange an on-site inspection once the sewer meter has been installed. Staff contact information is listed below:

Public Works Director
Ms. Tina Dixon
publicworks@grimesland.org
252-752-6337

Maintenance
Dan Strickland, Jr.
252-752-6337

Applicant name: _____

Applicant phone: _____

For Staff Use Only

Town of Grimesland staff confirmation that the sewer meter has been installed:

Staff name and title: _____

Inspection date: _____

Signature / Date: _____

*****Please return this form to the Grimesland Town Hall once installations have been completed.*****